



October 24, 2019

Bula sia,

Thank you for your interest in the 2019-2020 Bridge the Gap: Vorovoro Island internship position. As you proceed through the application process, please reach out to me at any time if you have questions or need more information. I look forward to getting to know you more as we move through this process together!

I don't have to tell you that Vorovoro is a very special place, with dear and amazing people living and working there. BTG is honored to work year after year beside our Fijian partners to create and facilitate educational immersion programs that benefit both visitors and the local community. We offer programs that change lives and perspectives. BTG is a special team as well, full of talented and passionate people dedicated to the mission of BTG and Vorovoro.

It time again to expand our BTG team through our internship program. The internship program provides opportunities that entail working behind the scenes with the BTG team on various projects and tasks that relate to business and program development, social media and other marketing, as well as general administrative tasks.

If you are a dedicated individual with a heart for service and want to play a part in the continuing success we have planned for Vorovoro in 2020, please fill out the application below and return to [jenny@btgvorovoro.com](mailto:jenny@btgvorovoro.com) no later than November 7, 2019.

Vinaka vakalevu!

Jenny Cahill  
BTG Director



**BRIDGE THE GAP: VOROVORO ISLAND  
Intern Application 2019-2020  
DUE NOV 7, 2020**

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**Contact Information**

Name	
E-Mail Address	
Phone Number	
Association with Vorovoro and BTG	

**Please list 3 references below.**

**Name:**  
**Phone Number:**  
**Email:**  
**Relationship:**

**Name:**  
**Phone Number:**  
**Email:**  
**Relationship:**

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**Phone Number:**  
**Email:**  
**Relationship:**

# PLEASE ANSWER ALL QUESTIONS TO THE BEST OF YOUR ABILITY. PLEASE USE ADDITIONAL SPACE IF NECESSARY.

## Availability (please answer below)

- Beginning Nov 14, 2019, what is your availability for assisting with tasks, projects, and participating in weekly team meetings? Please indicate days available as well as how many hours per week you will be available on average. Minimum commitment is 5 hrs/week.
- Do you want to work on-island, assisting with 2020 Vorovoro programs? Travel opportunities are not promised or guaranteed to interns, but on-island support staff positions for the 2020 season will be available, for which interns can apply.
  - If you are interested in on-island opportunities, please indicate your availability during May - August 2020.

## Why?

Briefly explain why you want to be an Intern for BTG. Please include your understanding of what BTG's goals, roles, and vision.

**Interests and Skill sets**

Please describe what interests and skills you have that you think will be of benefit to BTG and Vorovoro.

**Previous job/internship experience**

Please list and describe any previous job and/or internship experiences you have had.

**Additional skills:**

Do you have experience or knowledge in the following areas:

Social Media  
Marketing  
Graphic Design  
Fundraising

Website management  
Datebase management  
Email Marketing  
Copywriting

**If yes, please explain below.**

**The Right Fit**

Working within a foreign culture on shared projects and goals requires certain qualities of character and comes with it's own unique set of challenges. In your opinion, what are these qualities and challenges? Can you describe your learning style?

**What is the benefit for YOU?**

What is it that you are hoping to gain from this internship? What motivates you most about this opportunity? Be as specific as you can.

**Any Additional Information**

Please give any additional information about yourself that may be helpful for us to know. This can be anything you think we should know. This includes dietary restrictions, special considerations, etc.

### **Agreement and Signature**

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	
Signature	
Date	

### **Our Policy**

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in being an Intern with us!

We will be in touch with you soon!

Vinaka vakalevu!

The BTG Team